



**Thrift Store Associate
Part-Time Position
25 hours Per Week**

Organization:	Maggie's Place	
Job Title:	Thrift Store Associate	
Department:	Thrift	
Reports To:	Thrift Store Manager	Store Director: Grant & Payroll Accountant
Location:	1517 E McDowell Road, Phoenix, AZ 85006	

Position Description

Job Purpose:

The Thrift Store Manager's responsibilities will include, but are not limited to, supporting Thrift's mission, ensuring high levels of customer satisfaction through excellent customer service, maintain outstanding store conditions and visual merchandising standards, and assist with the sales process of maintaining the store. The Thrift Store Associate's direct report is to the Thrift Store Manager.

Responsibilities:

- Sort donations
- Price merchandise
- Operate the register
- Maintain the organization of the sales floor
- Welcome customers to the store and answers their queries
- Suggest ways to improve sales
- Emulate a positive and grateful outlook and presence as a representative of Maggie's Place

Requirements:

- Solid communication and interpersonal skills
- Basic math skills
- Proficiency in English
- Basic understanding of sales principles and customer service practices

Store Manager: Tawnya Thompson

Store Director: Juliet Easter

Employee Printed Name: _____

Employee Signature: _____ **Date:** _____